

## Registering for 2018 Bazaar Classes

1. Attendees must register for classes individually.
2. Registration is accessed on our website, under 2018 Bazaar/Class Registration
3. Class are listed in groups of dates/times. The system will not allow you to overlap class times.
4. You can choose to filter classes by Technique and limit which classes are displayed by selecting one of these:

View Classes only in these Techniques (optional)

- Bead Stitching
- Metalwork
- Wirework
- Leather / Loom
- Kumihimo
- Stringing/Knotting

[CLEAR SELECTION](#)

5. Click on the green “Clear Selection” box to remove the filter and display all classes.
6. Each class will be displayed including the project photo, price, kit fee, and materials to bring.

[ATTEND THIS SESSION](#)

[CANCEL](#)

7. If you do not see a class it is either because you have selected a different class for that date/time, or you set a filter at the top of the page. Click all red “Cancel” buttons to remove the date/time conflict, and click on the “Clear Selections” button at the tops of the page.
8. Continue selecting classes until you are finished and scroll to the bottom of the page. Enter your name in the box as prompted. Your total will be displayed.
9. The \$10 Admission fee will be automatically added during class registration. \*This fee will be refunded for all Bazaar volunteers after the Bazaar.
10. Enter your name and address information as it appears on your credit card. Be sure to enter your email as it appears on your RMBS membership. Click on the green “Submit” button to complete the registration process.
11. You will see a completion message which includes the details of the classes you signed up for and a receipt for payment of the classes.

### Your Registration Was Successfully Completed

Thank you for your registration(s). Your confirmation is below.

Friday Classes (April 27)	Chroniker, 2:00pm - 5:00pm	\$72.00
	Technique: Metalwork	
	Instructor: Kieu Pham Gray	
	Skill Level: All Levels	
	Date: Friday 4/27	
	Time: 2:00pm - 5:00pm	
	Kit Fee: \$44 (mandatory, due in class)	
	Class #: 27-02	
Your Name	Betty Beader	
Admission		\$10.00
Registrant ID	VOID1234567890	
<a href="#">PRINT CONFIRMATION</a> <a href="#">RESEND CONFIRMATION</a>		

12. You will receive an email to the address you entered which includes all of this same information.
13. To exit this screen, click on the X on the tab at the top of the screen.



14. For any modifications, cancellations, or questions, please email me at [webmaster@rockybeads.org](mailto:webmaster@rockybeads.org).