



451 East 58th Avenue, Suite 4270 Denver, CO 80216-8470 Phone 303.292.6278 800.289.6278 fax 303.297.8473 sales@denvermart.com www.denvermart.com

Telephone Service Order Form

- > **service must be ordered in advance (15 business days prior to move-in).**
- > telephone service is available in your booth at the Mart Pavilion building, Expo building and Plaza buildings.
- > floor orders will not be available.
- > all long-distance calls must be placed by using your phone card, credit card, collect or third-party billing.
- > all telephone orders must be accompanied by payment with a separate check or credit card information.

request for telephone service:	advance	less than 15 business days
Install Single Line Service (Expo Building)	\$200	\$300
Install Single Line Service (Plaza Building)	\$250	\$350
Install Single Line Service (Pavilion Building)	\$250	\$350
Total check or money order enclosed*	\$ _____	\$ _____

*Forms received without a check or money order or credit card information will be returned

event name _____ event date _____

company name _____ booth number _____

address _____

city _____ state _____ zip _____

phone number _____ fax number _____

ordered by _____

title _____

signature _____ date _____

CHECK OR MONEY ORDER (MADE PAYABLE TO THE DENVER MERCHANDISE MART) OR CREDIT CARD INFORMATION MUST ACCOMPANY THIS FORM.

RETURN NO LATER THAN 15 BUSINESS DAYS PRIOR TO EVENT

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> AMERICAN EXPRESS	AMOUNT \$ _____
Cardholder Name _____		CVV# _____ <i>(3-4 digit security code)</i>	
Card# _____		Exp. Date _____	
Billing Address _____	City _____	State _____	Zip _____
Signature _____		Date _____	

I, the cardholder, authorize the amount specified above be charged to my credit card.

RETURN TO
 The Denver Mart
 Attention: Event Services Manager
 451 East 58th Avenue, Suite 4270
 Denver, CO 80216-8470
FAX FORM TO: 303.297.8473

QUESTIONS?
 Call 303.292.6278

DENVER MART OFFICE USE ONLY
 phone # assignment _____