



451 East 58th Avenue, Suite 4270 Denver, CO 80216-8470 Phone 303.292.6278 800.289.6278 fax 303.297.8473 sales@denvermart.com www.denvermart.com

# Equipment Order Form

**The following equipment is included in the cost of your room/booth rental**

*Tables and risers are not covered/skirted, contact the official service contractor for covers, table skirting and upgraded furniture.*

<b>number of tables</b> <i>30" wide, 29 1/2" floor to top of table</i>	8' tables _____	6' tables _____	4' tables _____
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<b>number of clothing racks</b> <i>total width 5'</i>	single (4' hang space x 5' high) _____	double (4' hang space x 6' high) _____
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<b>number of table risers</b> <i>11" wide</i>	8' boards on 10" risers _____	8' boards on 5" risers _____	6' boards on 10" risers _____	6' boards on 5" risers _____	4' boards on 10" risers _____	4' boards on 5" risers _____
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<b>number of chairs</b>	_____
<b>number of waste baskets</b>	_____

we do not need equipment

event name \_\_\_\_\_ event date \_\_\_\_\_

company name \_\_\_\_\_ booth number \_\_\_\_\_

address \_\_\_\_\_

city \_\_\_\_\_ state \_\_\_\_\_ zip \_\_\_\_\_

phone number \_\_\_\_\_ fax number \_\_\_\_\_

ordered by \_\_\_\_\_ title \_\_\_\_\_

signature \_\_\_\_\_ date \_\_\_\_\_

## RETURN NO LATER THAN 10 BUSINESS DAYS PRIOR TO EVENT

### RETURN TO

The Denver Mart  
Attention: Event Services Manager  
451 East 58th Avenue, Suite 4270  
Denver, CO 80216-8470

**FAX FORM TO: 303.297.8473**

### QUESTIONS?

Call 303.292.6278